## IFB INDUSTRIES LIMITED

CIN: L51109WB1974PLC029637

Regd. Office: 14 Taratalla Road, Kolkata -700 088 Ph: (91) (33) 30489299/9218 Fax: (91) (33) 24421003

E-mail: investors@ifbglobal.com • Website: www.ifbindustries.com

Annexure to the Notice dated 29th May, 2015 of the Annual General Meeting to be held on 31st July, 2015

### ATTENDANCE SLIP

I/We hereby record my/our presence at the 39th Annual General Meeting of the Company held on Friday, July 31, 2015 at Club Ecovista, Ecospace Business Park, Premises No. 2F / 11, Action Area II, Rajarhat, New Town, Kolkata - 700 156 at 9.30 A.M. or any adjournment thereof.

| SIGNATURE OF THE SHAREHOLDER(S) | SIGNATURE OF PROXY |  |
|---------------------------------|--------------------|--|
|                                 |                    |  |
|                                 |                    |  |
| of Shares held                  |                    |  |
| ny                              |                    |  |
| me of joint holders,            |                    |  |
|                                 |                    |  |
|                                 |                    |  |
| Shareholder                     |                    |  |
| ne and Address of               |                    |  |
| ID & Client Id                  |                    |  |

**Notes:** 1. Members/Proxy holders are requested to bring this slip with them when they come to the Meeting and hand it over at the entrance of the Meeting Hall duly signed.

Person attending the Meeting is requested to bring this Attendance Slip and Annual Report with him/her. Duplicate Attendance Slip and Annual Report will not be issued at the Annual General Meeting.

## THE ELECTRONIC VOTING PARTICULARS ARE SET OUT BELOW:

| EVEN<br>(E-Voting Event Number) | USER ID | PASSWORD / PIN |  |
|---------------------------------|---------|----------------|--|
|                                 |         |                |  |
|                                 |         |                |  |
|                                 |         |                |  |

### E-VOTING FACILITY IS AVAILABLE DURING THE FOLLOWING VOTING PERIOD:

| Commencement of E-Voting   | End of E-Voting            |
|----------------------------|----------------------------|
| July 28, 2015 from 9.00 am | July 30, 2015 till 5.00 pm |

Please read the Instructions for e-voting procedure mentioned at the reverse of this form.



# HIR

Name of the Member (s):

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PROXY FORM FORM No. MGT-11

Pursuant to Section 105(6) of the Companies Act., 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014.

Annexure to the Notice dated 29th May, 2015 of the Annual General Meeting to be held on 31st July, 2015

| Register                        | ed address :  |           |              |  |
|---------------------------------|---|-----------|--------------|--|
| E-mail ld<br>Folio No.<br>DPID: | :<br>/Client ld:  |           |              |  |
| I/We, being                     | the Member(s) of shares of the above named Compa  | ny, hereb | y appoint    |  |
| (1) Name                        | 11  | •         |              |  |
| E-ma                            |   | orfa      | ilina him:   |  |
| (2) Name                        | •   |           |              |  |
| Addre                           |   |           |              |  |
| E-ma                            | il ld: Signature:   | , orfa    | iling him;   |  |
| (3) Name                        | x:  |           |              |  |
| Addre                           |   |           |              |  |
| E-ma                            | il ld: Signature:   | —         |              |  |
| of the Comp<br>/ 11, Action     | proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 39th Annu<br>pany, to be held on Friday, July 31, 2015 at Club Ecovista, Ecospace Business Parl<br>Area II, Rajarhat, New Town, Kolkata - 700 156 at 9.30 A.M. or any adjournment t<br>tions as are indicated below: | , Premise | es No. 2F    |  |
| Resolution<br>Number            | Description   |           | Optional (✓) |  |
|                                 | Ordinary Business   | For       | Against      |  |
| 1                               | To Adopt Audited Financial Statements relating to year ended March 31, 2015.  |           |              |  |
| 2                               | To ratify the appointment of M/s Deloitte Haskins & Sells as Statutory Auditors of the Company.   |           |              |  |
| 3                               | To reappoint Mr. Prabir Chatterjee (DIN 02662511) as Director.  |           |              |  |
| 4                               | To reappoint Mr. Sudip Banerjee (DIN 05245757) as Director.   |           |              |  |
|                                 | Special Business  |           |              |  |
| 5                               | To appoint Ms. Sangeeta Shankaran Sumesh (DIN 0708037) as an Independent Director.  |           |              |  |
| 6                               | To reappoint Mr. Bijon Nag (DIN 00756995) as Executive Chairman (Special Resolution   | ).        |              |  |
| 7                               | To appoint Mr. Sudam Maitra (DIN 00035398) as Deputy Managing Director.   |           |              |  |
| 8                               | To enhance remuneration of Mr. Prabir Chatterjee (DIN 02662511), Director & CFO.  |           |              |  |
| 9                               | To ratify remuneration payable to M/s. Mani & Co., CostAccountant.  |           |              |  |
| 10                              | To authorise Board to mortgage / charge assets of the Company to secure borrowings the Company (Special Resolution).  | of        |              |  |
| 11                              | To authorise the Board to borrow (Special Resolution).  |           |              |  |
| 12                              | To change Article of Association to revise fees for supply of documents to Member Beneficial owners etc. (Special Resolution).  | ır,       |              |  |
|                                 | •   |           |              |  |
| Signed this                     | s day of  |           | 2015         |  |
| Signature                       | of Shareholder(s) Affix   | e         |              |  |
| Signature of                    | of Proxy holder(s) Stamp  | 50        |              |  |
|                                 | This form of proxy in order to be effective should be duly completed and deposited at the R Company, not less than 48 hours before the commencement of the Meeting.  For the Resolutions, Statement setting out material facts thereon and notes, please refer to                               |           |              |  |

A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or Member.

### Voting through electronic means

- In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Clause 35B of the Listing Agreement, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the Annual General Meeting ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).
- The facility for voting through ballot paper shall be made available at the Annual General Meeting and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper
- iii. The members who have cast their vote by remote e-voting prior to the Annual General Meeting may also attend the Annual General Meeting but shall not be entitled to cast their vote again.
- The remote e-voting period commences on 28th July, 2015 (9:00 am) and ends on 30th July, 2015 (5:00 pm). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 24th July, 2015, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- The process and manner for remote e-voting are as under:
  - In case a Member receives an email from NSDL [for members whose Email IDs are registered with the Company/Depository Participant(s)]:
    - Open PDF file viz; "IFB Ind.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password. Launch internet browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>
    - (ii)
    - Click on Shareholder Login (iii)
    - Put user ID and password as initial password/PIN noted in step (i) above. Click Login. (iv)
    - Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
    - Home page of remote e-voting opens. Click on remote e-voting: Active Voting Cycles.
    - Select "EVEN" of "IFB Industries Limited". (vii)
    - (viii) Now you are ready for remote e-voting as Cast Vote page opens.
    - Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted. (ix)
    - Upon confirmation, the message "Vote cast successfully" will be displayed. (x)
    - Once you have voted on the resolution, you will not be allowed to modify your vote. (xi)
    - Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen (xii) signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to
  - scrutinizerifbind@gmail.com with a copy marked to evoting@nsdl.co.in

    In case a Member receives physical copy of the Notice of Annual General Meeting [for members whose email IDs are not registered with the Company/Depository Participant(s) or requesting physical copy]:
    - Initial password is provided at the bottom of the Attendance Slip for the Annual General Meeting:
    - (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.
    - In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on toll vi. free no.: 1800-222-990.
    - If you are already registered with NSDL for remote e-voting then you can use your existing user ID and vii.
    - password/PIN for casting your vote.
      You can also update your mobile number and e-mail id in the user profile details of the folio which may be viii. used for sending future communication(s).
    - ix. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 24th July, 2015.
    - Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 24th July, 2015, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or rta@cbmsl.com. However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using
    - "Forgot User Details/Password" option available on <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or contact NSDL at the following toll free no.: 1800-222-990. Your login id and password can be used by you exclusively for e-voting on the resolutions placed by the xi. Companies in which you are the shareholder
    - Login to e-voting website will be disabled upon 5 unsuccessful attempts to key in the correct password. In such xii. an event, you will need to go through 'Forgot Password' option available on the website to reset the same.
    - xiii In case of joint holders, only one of the joint holders may cast his vote..
    - A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote evoting as well as voting at the Annual General Meeting through ballot paper.
    - Mr. Jitendra Patnaik, Practicing Company Secretary (Membership No. FCS 5045), of sole proprietor M/s. J. Patnaik & Associates, Company Secretaries has been appointed as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner.
    - The Chairman shall, at the Annual General Meeting, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use. of "ballot paper" for all those members who are present at the Annual General Meeting but have not cast their votes by availing the remote e-voting facility.
    - The Scrutinizer shall after the conclusion of voting at the Annual General Meeting, will first count the votes xvii. cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the Annual General Meeting, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
    - The Results declared alongwith the report of the Scrutinizer shall be placed on the website of the Company <a href="https://www.evoting.nsdl.com">www.ifbindustries.com</a> and on the website of NSDL <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a> immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately communicated to BSE Limited and NSE Limited.